

Riverdale Christian Academy Student-Parent Handbook 2017-18

**Founded By
Redeemer Baptist Church**

**Approved by
The Louisiana State Department of Education**





Riverdale Christian Academy

Student Handbook

Revised July 2017

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Introduction

This book has been designed to assist the parents, teachers, and administration of Riverdale Christian Academy. This book serves as a guideline for all to follow. Students and parents should familiarize themselves with school policies. However, it is impossible to foresee all situations which may arise during a school year. Situations will be dealt with on a case-by-case basis. Thus, the RCA Administration reserves the full right to determine any consequences or make any ruling on events that fall inside or outside the guidelines of this book. Should the need arise, the RCA Administration reserves the right to change and/or alter any portion of this book during the school year.

I. General Information

PK-8th
2791 O'Neal Lane
Baton Rouge, LA 70816
Phone: 225-753-6722
Fax: 225-753-4271 Fax: 225-751-4341

School Office Hours: 8:00 am - 3:00 pm
School Hours: 8:00 am - 3:00 pm
Tardy Bell: 8:00 am
Before Care: 7:00 am - 7:30 am
After Care: 3:15 pm - 6:00 pm
School Mascot: Lion
School Colors: Navy Blue & White

Website: www.RCABR.org

Statement of Non-Discrimination

Riverdale Christian Academy admits students of any race, color, national and ethnic origin who satisfy entrance requirements to all the rights, privileges, programs, and activities made available at our school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, financial aid programs, athletic programs, and other school-administered programs. We reserve the right, however, to refuse admission when parents are unwilling to fully support the Christian education programs and philosophy of RCA.

II. Letter from Principal

Dear Parents,

Welcome to Riverdale Christian Academy. I am looking forward to a great year and a productive partnership with you to ensure our children can achieve their highest potential. A strong partnership will make the difference in your child's education. In order to be successful in school, we recognize the need of support from both home and school. As partners, we share the responsibility for our children's success and want you to know that we will do our best to carry out our responsibilities. I ask that you guide and support your child's learning by ensuring that he/she will know what is expected of them to succeed by the following guidelines and doing their best.

We also recognize that students are spirited beings. Our purpose is to encourage students toward a saving knowledge of Jesus Christ. Our desire is for them to be productive citizens with a Biblical worldview as the foundation of their belief system.

We are excited about the school year and look forward to working with you and your child.

In His Service,

Daniel McCulloch, Principal

III. Letter from Pastor

Dear Parents,

It is my privilege to welcome you to Riverdale Christian Academy. This is a place where we are committed to exalt the name of Jesus in everything that we do including educating your children. It is our desire to provide each and every child with the opportunity to respond to the good news of Jesus Christ. We believe that faith in Christ alone for salvation is the most important decision that anyone will ever be faced with; therefore we encourage all of our students to develop and cultivate a relationship with Jesus Christ. We also strive to provide an atmosphere where your child will be loved and encouraged as well as educated.

To accomplish this goal we have hired a loving staff that is, first and foremost, committed to Christ and secondly committed to provide a loving atmosphere where your child can be educated. We strive to promote a Christian world view as opposed to the secular world-view that is encouraged elsewhere. We realize that the world is a fast, competitive place where only the strong survive; therefore, we make it a priority to create and implement a curriculum that equips your sons and daughters with the tools they will need to succeed in the competitive world in which we live.

Our school continues to grow each and every year, as do our facilities and capabilities. We will continue to be competitive in a very demanding market without sacrificing the quality of education and care that each student receives. We thank you for the opportunity that you have given us by entrusting your children to our care. It is with great care and responsibility that we embark upon the upcoming school year. We also encourage your involvement in every aspect of our school. We realize involvement of our parents is one of the things that set us apart from other institutions.

Again, we thank you for trusting us with your children, and we covet your prayers throughout the school year.

Serving Christ,

Preston Thompson, Pastor

IV. Mission Statement

To partner with parents to provide a quality, Christ-centered education that equips students to excel in this world and to impact this world for eternity.

V. Purpose

Riverdale Christian Academy is a Christian education institution that, in addition to regular course offerings, unashamedly teaches the Biblical concepts of discipline, respect for those in authority, obedience to law, and love for flag and country. The teachers of Riverdale Christian Academy, henceforth known as RCA, realize the solemn responsibility before God in molding the life and character of each of their students in order to equip them for the future.

RCA exists to provide an academic education of sure quality and high standards to children; provide our students with an opportunity for salvation; nurture the student's character and morals; and equip students with the necessary skills to be a productive Christian citizen.

VI. Educational Goals

RCA exists because of the belief that Christian parents should have the opportunity to give their child a quality education based on the Word of God. Our school is a ministry of Redeemer Baptist Church and seeks to reach the Greater Baton Rouge Area for Jesus Christ.

RCA teaches its students through a balanced curriculum in the intellectual, social, physical, and spiritual areas. We believe that man's understanding of himself and others and his relationship with others are a reflection of this balance.

At RCA, we emphasize in school life and studies the purpose of God, and we acknowledge that the primary objective of man is to glorify God in all things. Our ultimate aim is that each student will know Jesus Christ as their personal Lord and Savior.

The RCA student is encouraged to reach his fullest potential in every activity and to extend his experience in myriad areas and at various levels of growth. We are excited about the unique potential of each student and seek to nurture the independent thinking and the creative ability of each student under the Lordship of Christ. We are each new creations of Him.

Through the faithful teaching of the Word and its practical application to life, we want our students to mature in Christ, to have a balanced wholeness in life, and to have an appreciation of our forefathers who founded this nation under God. This background will enable our students to be fulfilled people and productive leaders in our high-tech world.

VII. Objectives

Spiritual Growth:

- To teach the Bible as the Word of God, a source of doctrine and a guide for daily living;
- To encourage a personal relationship with Jesus Christ, honoring Him as Lord and Savior and seeking to know and do the will of God;
- To present a pattern of life based on the standards set forth in the Bible; and
- To aid in the formation of a personal Christian philosophy which will permeate and integrate every area of life.

Intellectual Growth:

- To teach the skills necessary for effective comprehension, communication, and computation;
- To provide a versatile, college-preparatory curriculum;
- To stimulate creative and critical thinking and responsiveness to beauty in the arts and sciences;
- To provide the use of technology at all grade levels to allow students to compete in a technological world; and
- To aid in the recognition of the revelation of God in creation and in the Holy Scriptures in every area of study.

Social Growth:

- To encourage an individual sense of personal worth as a special creation of God and recipient of His love;
- To foster the establishment of wholesome interpersonal relationships through an acceptance of one another in Christian life and learning to understand and respect the views of others; and
- To instill a respect for authority, love of country, patriotism, and good citizenship in order to foster responsibility to their homes, community, and country.

Physical Growth:

- To promote health, fitness, coordination, and skillful use of the body; and
- To encourage good sportsmanship and a Christian testimony in all athletic endeavors.

VIII. Philosophy of RCA

RCA seeks to provide the opportunity for each student to grow in understanding God and man and to develop his capabilities to the highest degree in order that he may become mature and complete and live a life to its fullest in Christ. RCA's preparatory program is designed to develop skills and attitudes within its students that will well equip them not only for high school, but also for a successful life, based on Christian principles. Students receive a balanced program providing them with strong spiritual, intellectual, physical, emotional, and social development. RCA maintains a Christian faculty, staff, and administration dedicated to developing the individual potential of all students in keeping with the philosophy of the school.

IX. Christian Training and Chapel

Students are given instructions in the Bible and teachers incorporate Biblical principles into their daily lesson plans. For all grades Bible is a required course. Chapel services are held weekly, and all students are required to attend.

We encourage parents to follow up these activities with a question-and-answer session at home. This session can serve as an extension of what the teachers are doing and provide the students with extra training in using the Bible.

Parents are welcome to attend chapel with their child. Call the school office for specific days, times, and speakers.

X. Redeemer Baptist Church

The doctrine of Redeemer Baptist Church, and therefore of Riverdale Christian Academy, can be found in the Baptist Faith and Message. To view this document, visit <http://www.sbc.net/bfm/bfm2000.asp>

General Policies

I. Address or Phone Number Changes

If at any time a student experiences a change in address or phone number (home, cell or work), notify the school office in writing immediately. The student emergency information form will also need to be updated.

II. Attendance

Absences

Quality education requires regular school attendance. A student's level of success in school relates directly to class attendance and quality of work. Parents are encouraged to have their children in regular attendance. School is in session 175 days each year as required by the State of Louisiana.

Absences must be explained by a dated note from the parent or a doctor's excuse to be readmitted to class. Absences will be reflected on the report cards and permanent school records. Unexcused absences will not be allowed to make up any work unless satisfactory arrangements were made with the teacher before the absence occurred. Unexcused absences during exams may lower the semester grade.

The following would be excused RCA absences:

- Personal illness
- Family illness
- Death of an immediate family member
- Scheduled doctor's appointment (student must notify the school office the day before. Students are expected to schedule doctor's appointments after school hours, if possible)
- Extenuating circumstances (at discretion of principal); if a student is going to be absent because of extenuating circumstances, the principal must be notified in writing a week before the absence will occur

If a student fails to bring a doctor's excuse or a note from the parent within two days of the absence, the absence will be unexcused. Suspensions are counted as unexcused absences.

Excessive Absences

The Louisiana Department of Education mandates that a student must attend 80 days of instruction per semester. At RCA, the minimum 80 day attendance policy translates in to the following regarding excessive absences: a student may only miss 10 days in a course per semester. All time missed from class will be applied to the 10 day maximum. Excused and unexcused absences are applied **equally**. The only exception will be cases of extended absence for medical reasons that are verified by an official doctor's excuse. A letter will be sent to parents when a student accumulates excessive days absent. If a student exceeds the 10-day maximum absence allowed in a course, a grade of "F" will be assigned for that course regardless of grade in the course.

Tardiness

Tardiness is disruptive to the classroom and has an adverse effect on your child's educational progress. **Any student arriving after the tardy bell** at 8:05 am **must report to the school office with their parent and be signed in.** Excessive tardies may result in detention or suspension. Four tardies are equal to 1 day absence.

Check Out Policy

Parents or guardians must sign the check-out form in the school office when checking children out during the day. Office staff will go to the room to get the student. Parents or guardians should not go directly to the classroom to pick up a student.

Anyone who picks a student up from the school must be on the student's authorized pick up list and show a photo ID. Changes to the student's authorized pick up list must be made in writing by the parent/guardian and turned into the school office.

If parents are divorced or separated and one parent is not allowed to see or pick-up the child, we must have on file at the school office a certified copy of the court order of final judgment. For your child's protection, anyone picking up your child may be asked for identification.

Vacations

Family vacations and trips should be scheduled during school holidays since it is difficult for a child to make up work missed during an absence.

Emergency Closings

Normally, RCA will follow the emergency closing policy of the East Baton Rouge Parish Public School System. If the local superintendent announces on radio or television that public schools will be closed, RCA will also be closed. We suggest the parent/guardian have an emergency plan to pick up their child in the event that closure takes place during the school hours.

Local television and radio stations will carry news of school closings.

This policy applies for the initial closure due to an emergency. Since East Baton Rouge Parish Public Schools are used for shelters, EBRPPS may remain closed for an extended period of time. RCA does not serve as a shelter; therefore, we would reopen before the EBRPPS. Information about reopening will be made available to the television and radio stations and it can be obtained by calling the school office. Attendance will be taken and days missed after reopening will appear on the student's record.

Assignment Make Up Policy

If an absence or tardy is unexcused, a zero will be recorded for any missed work or test.

On the first day back to school after an excused absence the student is to make arrangements with the teacher to make up assignments and/or tests. For example, if a student misses one day of school he has one day of school to make up his work. If a student is absent three days he has three days to make up his work. Friends or family members can pick up books and assignments if the request is made by 8:30 a.m. on the day the assignments are needed. If there are extenuating circumstances, the principal may grant additional time for the work to be completed.

Students who miss on a day in which a test or quiz was previously assigned should be prepared to take the test or quiz the day they return.

III. Bad Weather Conditions

If East Baton Rouge public schools close due to hurricane, storm or emergency conditions, Riverdale Christian Academy will also close. School closing announcements will be made via email and local TV and radio stations. No refunds on tuition are made because of RCA closure(s).

IV. Before & After Care Policy

Before School Care

RCA provides a Before Care program attended by caring and qualified personnel. Should you need this service, please contact the school office. Before Care begins at 7:00 a.m. and ends at 7:30 a.m. Students arriving on campus before 7:30 am will be assessed the before care fee. Students arriving on or after 7:30 am will report to their classroom. The cost per day is \$3 per child.

After School Care

RCA provides an after-care program attended by caring and qualified personnel. Should you need this service, please contact the school office. After Care begins at 3:15 p.m. for elementary students and 3:25 p.m. for middle & high school students and ends at 6:00 p.m. The cost per day is \$8 per child. If your need exceeds the 6:00 p.m. limit, a \$1.00 per minute fee will be assessed for the time period after 6:00 pm.

All students remaining in carpool will be brought to after-care at 3:20 p.m. The parent will be charged the after-care fee. Aftercare charges must be paid in advance or when children are picked-up. Failure to pay bills on-time will result in loss of access to aftercare services.

All parents must check their student in/out on the sign in/out sheet with the attendant.

Discipline

The discipline policy of RCA will be followed by all students. RCA expects full cooperation from both students and parents in maintaining proper discipline while participating in the activities of both the Before and After Care programs. Proper classroom behavior is to be observed by all students participating in Before and After Care programs.

Child Pick Up

Anyone who picks a student up from the school must be on the student's authorized pick up list and show a photo ID. Changes to the student's authorized pick up list must be made in writing by the parent/guardian and turned into the school office.

If parents are divorced or separated and one parent is not allowed to see or pickup the child, we must have on file at the school office a certified copy of the court order of final judgment. For your child's protection, anyone picking up your child may be asked for identification.

V. Buildings & Grounds

All RCA property belongs to the Lord and has been provided through the sacrificial gifts and labors of many parents and friends. God has given all this to us to use for His purpose and glory. Realizing this, it is of utmost importance that we all work together to keep our property looking nice and in good condition.

Any damage to school property will be reported to the school office. Parents/guardians of students who maliciously damage school property will be required to make financial restitution.

VI. Carpool Guidelines

Students who are going home by car must be picked up from the carpool line by 3:20 pm for elementary students. If a student is to ride with someone other than the designated carpool driver, the parent should write a note and send it to the office as soon as possible.

Students will be dismissed via the carpool line. **Please do not enter the school building after 2:30 pm.**

In order to provide for the safety of our students, and to expedite the flow of traffic, we ask that you follow the posted signs for carpool. A car shall not be parked or left unattended in the carpool lanes.

VII. Chaperones & Code of Conduct

In accordance with RCA's mission, we endeavor to partner with parents in everything we do. To that end, we encourage parents and grandparents to serve as chaperones on our off campus events, athletic competitions, and fieldtrips. In order to make these events go smoothly for students and teachers the following guidelines are expected by all chaperones for RCA.

Chaperones are to meet at the designated transportation pick up spot (per teacher's instructions).

Chaperones must adhere to the following code of conduct. This includes all parents, guardians, and/or other relatives, etc. of RCA students, while attending or participating in any school sponsored events, field trips and activities (including off-campus events).

Parents who participate in school sponsored events, field trips and activities including off-campus events are considered representatives of RCA, and as such, are expected and required to abide by the Chaperone's Code of Conduct established by this procedure. Failure to comply with all requirements of the Chaperone's Code of Conduct can result in immediate dismissal of parent(s) from participating, if deemed necessary by the RCA principal.

- Chaperone shall be 21 years of age.
- Chaperone will dress and behave in a manner that demonstrates modesty and Christian character.

- Chaperone will be polite and respectful of the rights and feelings of others including RCA teachers, students and staff.
- Chaperone will refrain from conversation and language that is generally considered inappropriate for children.
- Chaperone will adhere to and enforce all established RCA rules and regulations which govern school sponsored field trips and off campus events.
- Chaperone will adhere to all school policies for transporting students.
- Chaperone will abstain from possessing or consuming any alcoholic beverages, drugs or other controlled substances (except for prescribed medication).
- Chaperone will keep assigned children in their personal care at all times unless other suitable arrangements can be made with another school representative.

VIII. Code of Conduct for Students

Redeemer Christian Academy was founded to be and is committed to being a Christian institution, and that it stresses a lifestyle of commitment to Jesus Christ as personal Savior and Lord. This lifestyle of Christian commitment is an integral part of RCA's philosophy and ministry.

Students will use courtesy, kindness, respect and orderliness in all aspects of behavior in actions and speech toward peers, as well as adults. This is to be true at school, on the playground, wherever a school function may occur.

Neatness, cleanliness and proper care of the buildings, grounds, supplies and materials are the responsibility of each person as a good steward of the resources God has given us.

In order to ensure the safety and well-being of our total school family, children are to report directly to their classrooms or other designated areas upon arriving on the campus and to remain in their designated area until picked up by a parent or authorized guardian. At all times children must be under the direct supervision of a staff member.

Prompt and cheerful obedience is expected when a child is corrected for an infraction of rules.

As a mark of courtesy and respect, children may not call an adult by his/her first name. When a child is addressed by an adult, the reply should be, *"Yes, Sir," "No, Sir,"* or *"Yes, Ma'am," No, Ma'am."*

Relationships between students shall demonstrate common courtesy, openness, friendliness, and a positive attitude. Healthy relationships between girls and boys are encouraged; however intimate physical contact is not permitted. According to scripture, students should not participate in any form of sexual immorality while enrolled at RCA. .

IX. Discipline

Discipline Philosophy

Discipline is defined as the training of the mind that produces proper conduct and obedience. We at Riverdale Christian Academy take discipline further, to the extent that we want our students to:

**have the mind of Christ;
manifest proper Christian conduct, and
produce obedience to God and man.**

We believe that our students and their parents must know our expectations and must agree to implement and support Riverdale Christian Academy's discipline policies and procedures. Even if he/she disagrees with RCA's discipline policies, a student who has chosen to attend RCA will abide by all regulations. If a student or his/her parents do not feel that this can be done, we pray they may find a school with which they can be in harmony. Children must see that their parents and the administration agree on the consequences of behavior or the effectiveness of the school will be greatly diminished.

The Bible declares that we should, "Train up a child in the way he should go and when he is of age he will not depart from it." We feel that it is a God-given responsibility for us to educate, train, and discipline each child in such a way as to bring him to spiritual and social maturity. The application of discipline and correction is painful for both the recipient and administrator, but it is nonetheless imperative. Discipline is a demonstration of love.

Hebrews 12:6 declares, "Whom the Lord loves, he chastens. God deals with you as with sons . . . now no chastening for the present seems to be joyous, but grievous: nevertheless afterward it yields the peaceable fruit of righteousness unto them who are exercised thereby."

**There are consequences to every choice.
The consequences are the result of each student's choices.
We take no pleasure in poor choices.
"We only discipline when a student fails to discipline himself."**

Standards of Conduct

The RCA School Board and the RCA administration have the authority to make guidelines for students' behavior and to enforce the rules and regulations contained in guidelines as they deem necessary. All students who are enrolled at RCA are under the jurisdiction and regulations of behavior policies while on campus or at school-sponsored activities away from campus. RCA affirms that education is a right of all of our youth, but it believes that it is not an absolute right. Inherent with this right are certain responsibilities and obligations that should be assumed by the students. Here are a few, although not all, of these responsibilities and obligations listed below:

- To respect school authority and property
- To be in regular attendance and willing to work for self-improvement
- To cooperate with all teachers and respect their authority
- To conduct oneself properly while at school and school-sponsored activities
- To refrain from disruption, demonstrations, violence, disobedience, and other forms of incitement.

We recognize at RCA that it is not possible to write a code of conduct that would completely cover all misconduct that might occur. In the event of an incident not specifically covered by this policy, the Principal will exercise good administrative leadership through the use of tact, consideration, and judgment as he works toward a

solution of a student misconduct problem. If a student adheres to the responsibilities and obligation noted above, he is not likely to be found misbehaving. Teachers may determine specific rules for the classroom. These rules are strongly supported by the school administration. Patterns of misbehavior may result in removing a student from school for a stated length of time.

This section describes a broad range of acts of misconduct prohibited in school. Because the following list does not include all types of misconduct, the student who commits an act of misconduct not listed shall be subject to the discretionary authority of the classroom teacher or administrator. The seriousness of the offense, the attitude and age of the student, the pattern of misconduct and the degree of cooperation will be considered in determining which action should be taken. The process is intended to be instructional and corrective, not punitive. Our goal is that redemption occurs and restoration of relationship results from the correction.

The following acts of misconduct include student behavior that disrupt the orderly educational process in the classroom or anywhere else under school jurisdiction.

- Excessive talking in classroom
- Excessive tardiness
- Non-participation in class, no books, materials, sleeping in class, etc.
- Improper dress (dress code)
- Possession of nuisance items
- Gum and Candy
- More serious disruption
- General disrespect of authority (written, spoken, online criticism directed at teachers, staff members, or the school)
- Use of obscene manifestations (verbal, written, Internet blogs, posted statements or images)
- Public display of affection
- Leaving the classroom or school property without permission
- Cutting class
- Unauthorized areas
- Bullying, fighting
- Gambling, theft
- Vandalism/Property Damage
- Activity/Event Violations
- Possession and/or use of tobacco products
- All pranks or threats alluding to assault or weapons
- Inappropriate use of electronic devices
- Violence or threats of violence (direct or indirect)
- Violations of Academic Integrity (cheating, plagiarism, grade alterations, or forgery of signatures) result in a "0" on the assignment and a suspension.
- Any other offense that the administrator may deem reasonable to fall within an act of misconduct

Administrative Disciplinary Action

Based on the severity of misconduct, the following action may take place:

- Correction in the classroom or school area
- Administration/student conference
- Detention (Thursday afternoon cost \$10 or Saturday morning cost: \$25)
- Suspension (in school or out; return pending a parent/administrator conference)

- If continued misbehavior, the disciplinary action may be one to ten days suspension (return pending parent/administrator conference)
- Expulsion from school

Dismissal of Students

RCA reserves the right to dismiss any student who:

- Has an excessively delinquent financial account with RCA
- Repeatedly fails to meet the academic standards of the school
- Develops a negative attitude toward the Christian goals of the school
- Uses drugs, alcoholic beverages or other substances contrary to school standards
- Becomes a disruptive influence because of non-cooperation
- Evidences poor moral conduct in school or elsewhere
- Damages or destroys school property
- Brings weapons of any kind on school property
- Engages in violence or threats of violence (direct or indirect)
- Other serious incidents or issues as determined by the administration and school board

X. Dress Requirements

Philosophy

Uniforms provide a way to dress that is appropriate for learning. They give students a sense of belonging and allow for individual expression and identity to be functions of personality and mentality. Uniforms eliminate fad clothing from the daily “what to wear” process. It’s a comfortable discipline with which everyone can live. Further, the uniform is symbolic of the students’ acceptance of authority over them, their parents, school, and ultimately, God.

Uniforms

All uniform items must be in compliance with our uniform policy listed below and must be purchased through our uniform supplier.

Appearance	Girls Uniform Guidelines & Restrictions
Hair	Hair should be clean and well-groomed. Extreme hairstyles, hair colors and hair accessories are unacceptable for RCA students. In no case should a student’s hair, hairstyle or hair accessories draw unnecessary attention. Students not found in compliance will be given a warning and a reasonable amount of time to comply. After the grace period is up, students will not be allowed to come to class without a compliant hairstyle. Suspended days count as unexcused absences.
Make-up	Only females in grades 6 th -8 th are permitted to wear makeup on a daily school basis. Make up should be tasteful and not excessive. Should there be a problem, the student in question will be asked to clean her face at school.
Earrings	Girls may wear earrings but no more than two (2) per ear in the lower lobe of the ear. Large hoop earrings are prohibited. Hoop style earrings should be NO LARGER than a quarter.
Necklaces	A traditional thin silver or gold chain necklace or small beaded necklace is permissible only. Thick chains, braided rope, large attention-getting, gaudy neckwear is not allowed. Students

	are limited to one chain (which must be tucked inside the shirt), one bracelet per wrist (a watch is considered a bracelet), and one ring per hand.
Shirts Choice #1 Polo-Style	A navy short sleeved or long sleeved polo shirt, with or without banding, and with the official RCA logo may be worn. Shirts purchased in previous years through the school office will be allowed. All new school uniform shirts must be purchased from our licensed uniform supplier.
Shirts Choice #2 White peter pan blouse	A white peter pan blouse may be worn under a jumper. Blouses must be purchased from our licensed uniform supplier.
Underclothing & Undershirts	Young women should take care to wear appropriate underclothing that cannot be seen through the polo shirt or the blouse. An undershirt should be worn so that underclothing is not revealed. Any undershirt worn MUST be plain white. May not be rolled, cuffed, cut, or frayed.
Bottom Choice #1: Skirt/Skort	Plaid skirt/skort purchased from our uniform providers. Skirts/skort may not be shorter than two (2) inches above the top of the knee in front and back. May not be rolled, cuffed, cut, or frayed
Bottom Choice #2: Shorts	Gray plaid walking shorts purchased from our uniform providers. Shorts should reach the top of the knee. May not be rolled, cuffed, cut, or frayed
Bottom Choice: #3: Pants	Navy blue uniform pants purchased from our uniform providers. Girls pants must be modest and well-fitting. "Hip-hugger" style are prohibited. May not be rolled, cuffed, cut, or frayed
Bottom Choice: #4: Jumper	Plaid jumper purchased from our uniform providers. Jumper may not be shorter than two (2) inches above the top of the knee in front and back. May not be rolled, cuffed, cut, or frayed.
Socks	Plain navy blue or white socks only! Socks must be worn with school shoes and they must be visible. Girls may wear solid white or navy tights instead of socks.
Shoes	Casual shoes or tennis shoes are to be worn. BOOTS ARE NOT ALLOWED. Shoes may not have lights. Shoes with wheels (even if wheels removed) are not allowed. Sandals, flip flops, crocs, or any other kind of open toe/open back shoes are not allowed.
Sweatshirt/Fleece	A uniform shirt must be worn under the uniform sweatshirt/fleece. Only Riverdale sweatshirts/fleeces will be allowed. The uniform sweatshirt/fleece can be purchased from our licensed uniform supplier. All previously purchased school sweatshirts will be allowed.
Sweater	A navy blue sweater option worn with a uniform shirt. Only Riverdale sweaters will be allowed. The uniform sweater can be purchased from our licensed uniform supplier. All previously purchased school sweaters will be allowed.
Jacket	As we have so few really cold days in our climate, it is unreasonable to ask parents to purchase specific heavy coats for school; therefore, each student may wear his / her heavy coat to school as long as it does not contain any messages or advertisements contrary to the school's values, beliefs, etc. Once in school, the heavy jacket must be stored in the student's classroom and may not be worn indoors. Trench coats are not permitted at any time.
Appearance	Boys Uniform Guidelines & Restrictions
Hair	Extreme hairstyles or hair colors are unacceptable for RCA students. No student may have hair color that does not naturally occur in human beings. Hair should be clean and well-groomed. Dreadlocks & weight line haircuts (bi-level) are unacceptable. Uniformity of length with gradual tapering of hair is the goal. Boys' hair should not be any longer than four inches (4") from the crown of the head and should cover no more than half of the ear. Front hair, when combed straight forward, should not cover the eyebrows. Hair on the back of the head should not cover the collar. Sideburns should be cut no lower than the bottom of the ear. In no case

	should a student's hair or hairstyle draw unnecessary attention to him or her. Students not found in compliance will be given a grace period to come into compliance with the rules. After the period is up, students will be suspended and not be allowed to come to class without a compliant hair cut/style. Suspended days count as unexcused absences.
Facial Hair	All male students MUST be clean-shaven. No facial hair is allowed. Sideburns should be cut no lower than the bottom of the ear.
Earrings	Boys are not permitted to have pierced ears or wear earrings of any style, any time at any RCA event, during or after school hours.
Necklaces	A traditional thin silver or gold chain necklace or small beaded necklace is permissible only. Thick chains, braided rope, large attention-getting, gaudy neckwear is not allowed. Students are limited to one chain (which must be tucked inside the shirt), one bracelet per wrist (a watch is considered a bracelet), and one ring per hand.
Shirts Choice #1 Polo-Style	A navy short sleeved or long sleeved polo shirt with the official RCA logo may be worn and tucked in. Shirts purchased in previous years through the school office will be allowed. All new school uniform shirts must be purchased from our licensed uniform supplier.
Undershirts	Undershirts worn under the uniform shirt MUST be plain white, gray, or navy blue.
Bottom Choice #1: Shorts	Gray walking shorts purchased from our uniform providers. Shorts should reach the top of the knee. May not be rolled, cuffed, cut, or frayed
Bottom Choice: #2: Pants	Gray uniform pants purchased from our uniform providers. Must be worn above the hips to ensure modesty and decorum. May not be rolled, cuffed, cut, or frayed
Belt	Must be worn; must be plain brown, black, or navy blue and must not have a large or novelty buckle.
Socks	Plain navy blue or white socks only! Socks must be worn with school shoes and they must be visible.
Shoes	Casual shoes or tennis shoes are to be worn. BOOTS ARE NOT ALLOWED. Shoes may not have lights. Shoes with wheels (even if wheels removed) are not allowed. Sandals, flip flops, crocs, or any other kind of open toe/open back shoes are not allowed.
Sweatshirt/Fleece	A uniform shirt must be worn under the uniform sweatshirt/fleece. Only Riverdale sweatshirts/fleeces will be allowed. The uniform sweatshirt/fleece can be purchased from our licensed uniform supplier. All previously purchased school sweatshirts will be allowed.
Jacket	As we have so few really cold days in our climate, it is unreasonable to ask parents to purchase specific heavy coats for school; therefore, each student may wear his / her heavy coat to school as long as it does not contain any messages or advertisements contrary to the school's values, beliefs, etc. Once in school, the heavy jacket must be stored in the student's classroom and may not be worn indoors. Trench coats are not permitted at any time.
Hats	No hats are allowed to be worn inside the building.

Body Piercing and Tattoo

Visible body piercing (other than earrings for girls) and visible tattoos are prohibited on campus and at all school functions whether on or off campus including athletic events. If a student does have a tattoo, it must be completely covered in school and at EVERY SCHOOL FUNCTION, INCLUDING ATHLETIC EVENTS.

P.E. Uniforms

P.E. uniforms are optional unless required by the P.E. coach. Uniforms consist of the RCA P.E. shirt and navy blue gym shorts must be purchased at our licensed uniform provider. No other P.E. uniform/combination will be allowed.

Field Trip Dress

On field trip days, students are allowed to wear school uniform bottoms or blue jean pants with the RCA uniform polo shirt. On spirit days as well as field trips, all shirts must be tucked in. Shoes, socks, etc. must follow the dress code guidelines.

Note to parents:

Parents must accept responsibility for the dress and appearance of their children. All students will follow the School Board's dress code. Parents are ultimately responsible for the dress and conduct of their children. This responsibility must be accepted in order for the student to be admitted and to remain at RCA. Any deviation from the approved dress code will result in disciplinary actions.

We respectfully ask parents to assist the school by:

- Purchasing only regulation apparel;
- Insisting that the student come to school with the required apparel;
- Encouraging students to adhere to the policy because it is ultimately for their benefit.

Inka's Uniforms
11626 Sherwood Forest Court
Baton Rouge, LA 70816
(225) 922-9495

XI. Electronic Devices

- Cellular telephones are not to be seen or heard during school hours.
- iPods, iPads, and gaming devices are not to be seen or heard during school hours.
- Confiscated electronics will be locked in the school office and only released to that child's parents after a fine of \$25 is paid.
- Students may voluntarily leave their cell phones with the school secretary at the beginning of each day and not suffer disciplinary consequences.
- Students are not permitted to use the school phone or the cell phones of staff members except in cases of emergency. Telephones are provided only for school business. In the case of illness or any real emergency, the School Office will contact the parents to arrange transportation home. Students are not permitted to use the phones. Forgotten items are not considered emergencies. All plans for after school activities need to be made in advance from home. Be sure your child and his/her teacher know what the usual procedures are. Without written permission from the parents to the contrary, the usual after school procedures will be followed.

XII. Expectations

What We Expect of our Students:

- To attend classes regularly and to be punctual
- To complete all homework assignments

- To complete all class work assignments
- To be prepared for class each day
- To be properly dressed for school each day
- To know and abide by the school handbook
- To be respectful and to exhibit a Christ-like attitude at all times

What our Students Can Expect from Us:

- To provide the best curriculum so as to meet the needs of the academic, social, cultural, and spiritual development of each student
- To provide an opportunity for individualized instruction and to challenge each student to reach his/her full potential.
- To provide a program to prepare each student for further education
- To help the student develop self-discipline
- To help the student develop high moral standards
- To encourage each student to fulfill his/her potential for the glory of God
- To provide a safe, loving, Christian environment
- To offer each child the opportunity for salvation

XIII. Financial Policy

Refund Policy

The refund policy constitutes an explicit written contractual agreement between RCA and a parent when entrance to the school is approved under its terms. Therefore, enrolling a student in reliance upon the terms of this policy is an acceptance of the offer herein made.

Registration Fees

Registration fees are non-refundable and non-transferable unless the family is relocated due to a job change and written notice of the transfer is given to RCA on or before July 31st. The relocation must be due to change of job status which results in a move outside of the 30 mile radius of RCA. Written verification that the relocation is job related must be submitted on company stationery and signed by the parent's immediate supervisor. The amount of refund per student shall equal registration paid less \$100. After July 31st, the registration fee is non-refundable and non-transferable. If RCA denies admission, the registration fee less \$50 (application fee) will be refunded.

New Student Fees

The New Student Registration fee includes a new student fee and is non-refundable and non-transferable unless the family is relocated due to a job change and written notice of the transfer is given to RCA on or before July 31st. The relocation must be due to change of job status which results in a move outside of the 30 mile radius of RCA. Written verification that the relocation is job related must be submitted on company stationery and signed by the parent's immediate supervisor. After July 31st, the new student fee is non-refundable and non-transferable. Effective with the 2010-2011 school year, there will be no separate new student fee. There will be one registration fee for returning students and one for new students.

Tuition Fees/Resource Fees

Tuition and resource fees are non-refundable and non-transferable when a student is academically dismissed, withdrawn for disciplinary reasons, or expelled from RCA.

Tuition and resource fees are non-refundable and non-transferable when the parents make a unilateral decision to withdraw the child and the extenuating circumstances under reasons listed below are not applicable.

Tuition and resource fees MAY be refundable in accordance with the Refund Table when:

- The relocation of a family is due to change of job status which results in a move outside of the 30 mile radius of RCA. Written verification that the relocation is job related must be submitted on company stationery and signed by the parent’s immediate supervisor.
- In spite of the good faith effort by both faculty and student, Riverdale Christian Academy decides that the student must be asked to leave because the school is unable to help the student achieve a minimal level of educational success at this stage of the student’s formal education.
- The relocation of a student is due to a change of custody which results in a move outside of the 30 mile radius of RCA. Legal documentation must be presented as evidence of custody change as well as documentation of enrollment into a new school.
- A case of financial hardship (i.e. sickness, death of an immediate family member, loss of job) is demonstrated.

Refund Table:

Any and all refunds approved must be so approved according to the following table:

August 1 – August 14	90%
August 15 – August 30	65%
September 1 – November 30	55%
December 1 – January 31	45%
February 1 – March 31	25%

No refunds will be made after March 31st.

XIV. Health and Well Being

Alcohol & Drug Offenses

The Drug Free Schools and Communities Act requires RCA to prevent anyone from bringing in, making, using, handing out, selling or having with them illegal drugs and alcohol. This policy applies to the school premises as well as any school sponsored activity. All alcohol and drug offenses will result in disciplinary action.

Examples of Alcohol & Drug Offenses:

- Possession of prescription/non-prescription medication, short term suspension, long-term suspension or recommended expulsion

- Distribution of medication, including non-prescription medication, or possession of same with intent to distribute; recommended expulsion
- Use, distribution, or possession of alcohol or nitrate-based inhalants injurious to the health; recommended expulsion
- Distribution of any substance which is falsely represented to be an illegal drug or a counterfeit illegal drug, or possession of same with intent to distribute; recommended expulsion

Certificate of Immunization

Louisiana law requires documented proof of immunizations for any child entering school for the first time. Health records for all other children should indicate that the immunizations are complete or are in progress, in compliance with the immunization schedule established by the legislature in La. R.S.17:170, unless compliance is waived pursuant to the statute. School personnel will cooperate with public health personnel in completing and coordinating all immunization waivers and exclusions, including the necessary Vaccines Preventable Disease Section's School Immunization Report forms to provide for control of preventable communicable diseases.

A student will not be allowed to register or enter school without documented proof of required immunizations.

Illness

Minor first aid will be administered by school personnel. Serious injuries will receive first aid via emergency services of Emergency Medical Technicians of the East Baton Rouge Parish Fire Department.

No child with a fever of 100 degrees or above will be allowed to remain in class. Rashes or eye infections may require a child to go home when there is a question of contagion. A child may return to school when the family physician notifies the school in writing that it is safe to do so.

Medication Policy

As a general principle, medication shall not be given at school unless it is certified in writing by the attending physician or other licensed prescriber licensed in Louisiana. Antibiotics and other short-term medications, including non-prescription medication and pain medication, shall not be given at school.

Possible exceptions to the general principle:

- Behavior modification
- Insect sting allergy
- Asthmatic conditions

Students will not be allowed to have medications in their possession on the school grounds. This includes cough drops, Tums/Roloids, etc.

Prior to the administering of medications during school hours, the following will be required:

- Medication Authorization Form must be completed
- Medication must be brought to the school by the parent or guardian
- The medication container shall contain clear instructions identifying the student's name, prescription numbers, if any, date, frequency, name of the medication, dosage, and physician's or dentist's name

- At the beginning of each school year and anytime there is a change in medication, a new form from the physician must accompany the new prescription
- No more than one month's supply (twenty-five school days) of the medication shall be kept at school.

Please Note: This policy is in compliance with Act No. 87 of 1993 and the Joint Policy of LSBN (Louisiana State Board of Nursing) and SBESE (State Board of Elementary and Secondary Education).

XV. SCHOOL COUNSELING DEPARTMENT

The Riverdale Christian Academy does not employ a full-time School Counselor, but on occasion will refer students and families to one that supports the mission of Riverdale Christian Academy and who will assist students to facilitate growth in the areas of spiritual, personal, social, academic, and career concern.

Services

RCA does not employ an full-time school counselor, but will refer a student for counseling, in areas which include academic progress, family adjustments, self-esteem, grief, conflict resolution, anxiety, and career planning.

Students with Individual Special Needs

Any parent/guardian who is interested in receiving accommodations for a student with a documented special need (learning or other) should contact the school principal.

Disclosure Statement Regarding Confidentiality

Any information shared by the student with a counselor will be treated with the utmost respect.

In general, a counselors will not tell anyone any confidential information a student has shared with them. However, the law and/or the ethical standards of the counselors' profession may require them to disclose information in certain situations including, for example, to various legal authorities, school administration and/or to the parents of minors when sharing such information may protect the student or others from harm. Students should be aware that the sharing of information from a counseling session will only be done after careful consideration, and every effort will to be made to notify the student in advance of the obligation and intention to disclose confidential information.

The signing of the handbook acknowledgment form gives permission for a counselor to meet with students and discuss with administration the possible need to refer a student to outside professional counseling.

By signing the handbook acknowledgment form, the student and parents recognize that a counselor may, by law and ethical standards of the profession, be required to disclose confidential information provided by the student to third parties.

Emergency resource

In case of an emergency situation when a student requires immediate response after normal office hours, students may call The Phone 24-hour **Crisis Counseling** at 225-923-2114. Students may also seek help through hospital emergency room facilities or by calling 911.

XVI. Homework

Homework is a vital part of the total program. To encourage students to become more responsible in routine studying and test preparation, students (and parents) are reminded that studying should take place on a daily basis, rather than just on the night before tests.

Homework is given for several reasons:

- **For reinforcement:** We believe that most students require adequate review to master material essential to their educational process.
- **For practice:** Following classroom explanation, illustration, and review of new work, homework is given so that the material will be mastered.
- **For remedial activity:** As instruction progresses, various weak points in a student's grasp of a subject become evident. Homework following instruction is given to overcome such difficulties.
- **For special projects:** Book reports, compositions, special research assignments, and projects are some of the activities that are frequently the subject of homework attention.

We do request parents' full cooperation in seeing that the assignments are completed. Failure to complete homework will affect the student's daily grade.

No homework will be given on Wednesdays in order that students may participate in church programs.

XVII. Visitors

All visitors to the RCA campus are required to check-in at the School Office. Parents should make every effort to not interrupt classrooms during the school day.

XVIII. Lunches

Students are expected to bring lunch from home as RCA does not have a hot lunch program.

RCA has several microwaves available for student use (4th grade and up). Students younger than 4th grade are asked to not bring items that must be heated since they are not allowed to use the microwaves.

In the event of an oversight and no lunch was ordered or sent from home, parents may authorize the purchase of snack items from the school office and drink items from the vending machines, keeping in mind that selection is very limited.

Students are not allowed to leave campus at lunch time.

XIX. Lost and Found

Unclaimed items left behind at the end of the day will be placed in Lost and Found. To avoid loss, make sure that all items brought to RCA are labeled with your child's name. Check with the school office to claim any item. Items not claimed will be either disposed of or donated monthly.

XX. Money Sent to School

Money should **ALWAYS** be sent in a sealed envelope with the following information printed on the outside:

1. Child's Name
2. Amount (and purpose)
3. Teacher and Grade
4. Date

XXI. Parent Code of Conduct

Parents must adhere to the following code of conduct. This includes all parents, guardians, and/or other relatives, etc. of RCA students, while attending or participating in any school sponsored events, field trips and activities (including off-campus events).

Parents who participate in school sponsored events, field trips and activities including off-campus events are considered representatives of RCA, and as such, are expected and required to abide by the Parent Code of Conduct established by this procedure. Failure to comply with all requirements of the Parent Code of Conduct can result in immediate dismissal of parent(s) from participating, if deemed necessary by the RCA principal.

- Parents will dress and behave in a manner that demonstrates Christian character.
- Parents will be polite and respectful of the rights and feelings of others including RCA teachers, students and staff.
- Parents will refrain from conversation and language that is generally considered inappropriate for children.
- Parents will adhere to and enforce all established RCA rules and regulations which govern school sponsored field trips and off campus events.
- Parents will adhere to all school policies for transporting students.
- Parents will abstain from possessing or consuming any alcoholic beverages, drugs or other controlled substances (except for prescribed medication).

XXII. Parents, Teachers & Friends (PTF)

The purpose of the PTF is to enhance and support the educational experience at Riverdale Christian Academy, to develop a closer connection between school and home by encouraging parental involvement, and to improve the environment at Riverdale Christian Academy through volunteer and financial support. All families are urged to join and become joyful participants; parents, grandparents, and other family and friends of students are welcomed.

Parents are encouraged and welcome to be a part of the PTF. Meetings are the third Thursday of the month at the Redeemer Baptist Church sanctuary. Please contact the school office or email the PTF President at President@rcaptf.com if you are interested in being a part of the PTF.

XXIII. Parent-Teacher Meetings

Parent-Teacher Conferences are an important part of the educational development of the student. These conferences also serve as a good communication media between the home and classroom. We encourage the Parent-Teacher Conference as our teachers are available to discuss pertinent matters with you. However, we do have a systematic procedure that we adhere to which is as follows:

If you desire a conference with a teacher, please call the school office. **Parents are not to come to the school and attempt to call the teacher out of the classroom for a conference. Parents are not permitted to go to classrooms during school hours.**

Parents are requested to contact the principal and/or their children's teachers through the School Office rather than at their homes. If a teacher is unavailable at the time of the call, the secretary will leave a message for the teacher to return the phone call at his/her earliest convenience.

XXIV. Personal Property

RCA is not responsible for personal property of any kind. Toys are not to be brought to school by the child unless requested on special occasions by the teacher. Otherwise, any items brought to the school will be taken to the school office and released only to the child's parent.

XXV. Report Cards & Progress Reports

Report cards are issued at the end of each nine-week period. In lieu of sending home progress reports every four-and-a-half weeks, parents are encouraged to view their student's real-time grades online using their Parentsweb account. In addition, elementary students up to 4th grade bring home their papers once a week. These papers will reflect what is being done on a daily basis as well as test scores.

XXVI. School Authority

- **Teacher** – Deals with classroom issues and reports certain issues to the principal.
- **Principal**– Is contacted if parent/guardian conference with teacher does not give satisfactory results or if matter is non-teacher related.
- **School Board** – Through the Principal, the School Board will review any constructive suggestions or criticisms. These should be presented in writing and addressed to the School Board Chairman through the school office. The School Board usually meets once a month and will review all properly submitted matters. A written reply as to how the matter was handled can be expected.
 - The Riverdale Christian Academy School Board is a seven member governing board made up of members of Redeemer Baptist Church.
 - Unsigned correspondence to school personnel will not be considered or addressed.

XXVII. Searches: Students & School Property

(La. R.S. 17:416:3) The Board respects the civil rights of the students attending its school and will uphold those rights, but the Board also will not tolerate violations of law, Board policy, or school rules. Searches are used to ensure the safety of ALL individuals on campus.

Any search shall be conducted by no less than two teachers or designated administrative staff members approved by the principal and they may search any building, desk, locker, area or automobile parked on school property for evidence that the law, a school rule, or school board policy has been violated.

The teachers or principal may search the person or personal effects of a student when, based on the circumstances at the time of the search, there are reasonable grounds to suspect that the search will reveal evidence that the student has violated the law, a school rule, or a school board policy. Such a search shall be conducted in a manner that is reasonably related to the purpose of the search and not excessively intrusive in light of the age or sex of the student and to the nature of the suspected offense. Random searches with a metal detector of students or their personal effects may be conducted at any time, provided they are conducted without deliberate touching of the student. Standards regarding procedures for searching students shall include the following:

- If at all possible, searches of students should be conducted outside the presence of other students.
- Students should be asked to empty all of their pockets before the physical search of a student is conducted.
- If a “pat down” search of a student is to be conducted, that search should be conducted by a teacher or principal or administrator of the same gender. The delay in finding a person of the same gender should not create a significant likelihood that the item(s) thought to be found in the search will be altered, destroyed, or disposed of in the meantime.
- No action taken pursuant to this policy by any teacher, the principal, or an administrator shall be taken maliciously or with willful and deliberate intent to harass, embarrass or intimidate any student.
- Whenever any search is conducted of the person of any student based on individual suspicion of that student, a written record shall be made thereof by the person conducting the search and shall include the name or names of the persons involved and the circumstances leading to the search and the results of the same. This record shall be filed and maintained in the principal’s office and a copy forwarded to the parent of the student involved.
- Specially trained dogs may be used only for searches of lockers, rooms, buildings and parking lots. A dog may not be used for the search of the person of a student.

XXVIII. Student Withdrawals

All withdrawals from school must go through the School Office. Students having attended one day or more of any period will owe the full period’s tuition. All financial responsibilities **must** be cleared through the school office upon withdrawal. Withdrawals must be submitted **in writing two weeks before withdrawal date**. You will be responsible for payment until written notice is received.

XXIX. Transfer Students

Incoming 1st through 8th grade students will be evaluated on the basis of the prior year’s report card and any

norm referenced or criterion referenced test, behavior and attendance reports. Incoming kindergarten students will be administered the Kindergarten Readiness Test. Should the student’s accomplishments (as shown by the test) be on the grade level to which the student has been promoted, then the student will be admitted to that grade. It is the policy of the school not to accept transfers students whose conduct and/or academic accomplishments have not been up to acceptable standards. Students whose current work is not satisfactory may be asked to transfer out.

XXX. Vending Machines

During school days, students are allowed to use the coke machines during lunch and after school hours. Elementary students in grades PK-4 are not allowed to purchase soft drinks during the school day. We encourage students to choose from the healthier choices available in our vending machine.

XXXI. Visitors

All visitors are required to obtain a VISITOR’S PASS from the School Office. Do not go directly to the classroom, as this interrupts teaching. If items must be left with students or teachers, leave the items in the School Office.

Athletics

I. Overview

The goal of the RCA Athletics program is to provide a fun and energetic environment for students to learn to compete in a fair and respectful manner, demonstrating Christ-like humility at all times. Fans and players alike should follow all rules and policies laid out by the school/league. The “Triple-T” philosophy of Testimony (always showing Christ-likeness in word and deed), Teamwork (putting the good of the team and school ahead of your own wants and desires) and Teachability (always showing respect for those in authority, opponents, teammates and the facilities we use) has long served as the basis for all we do in participating in the RCA Athletics program.

II. Teams and Staff

Sport	Season starts
Cross Country	August
Girls volleyball	March
Boys Basketball	November
Girls Basketball	November
Cheerleading	November
Track and Field	January
Boys Baseball	March

III. Athletics Council

The Athletics Council will be composed of the school Principal, the Athletic Director, and the coaches of the various sports. The council will meet as necessary to discuss and deal with whatever issues arise in the Athletics area. Feedback or questions about anything Athletics-related may be sent to the Athletic Director.

IV. Eligibility

- Must provide birth certificate and medical evaluation form for submittal to league.
- A \$100 fee will be assessed per player per sport.
- Grades must be maintained above 2.0 average. Principal may grant exceptions.
- Misconduct on or off the court will affect player eligibility. Two or more school suspensions will result in automatic suspension from the team. Other discipline is at coach's discretion, but is subject to review by Athletics Council upon request.
- No practice or games on days when school is missed.

V. Conduct

- Drug, alcohol, and tobacco use will not be tolerated.
- Hazing, bullying, sexual misconduct, or sexual harassment will not be tolerated.
- No jewelry may be worn during games/practices.
- No cell phones or electronic devices may be used during games/practices.
- Modesty in dress, demeanor and actions is expected on and off the court.
- Facilities and equipment will be respected and not abused. For safety purposes, only actual team players will be permitted on the court during games/practices.

VI. Transportation

- Transportation to/from practices and games will not be provided by the school.